

Standard Due Diligence List

- I. Previous Environmental Studies
- II. Copy of all existing Tenant Leases.
- III. Copy of Rent Rolls.
- IV. A/R Aging
- V. List of Current Evictions.
- VI. Utility Bills (12 Mo)
- VII. Copy of home Purchase Contracts,
- VIII. Copy of contracts with vendors.
- IX. Copy of all drawings of park
 - a. Construction
 - b. Plot Plans
 - c. Existing Surveys
- X. List of Park owned homes
 - a. Copy of Titles
- XI. 3 YRS Financials & Tax Returns (Including Bank Statements)
- XII. Outstanding Violations – OMHC, Federal & Local Agencies/Health Dept.
- XIII. List of additional assets
 - a. Equipment, tools, Office Equipment etc.
- XIV. Employee List.
- XV. Property Tax Records
- XVI. List of all Licenses & Permits.
 - a. Park License, Dealer License, Resale, EPA (if sewer plant) etc.
- XVII. Water Well/Sewer Plant Inspection Reports & Testing Reports.